



Research Request

to
Midwest Historical and Genealogical Society
P.O. Box 1121
Wichita, KS 67201-1121

(316) 264-3611
mhgswichita.org

Instructions:

MHGS volunteers can conduct limited research in our library. The fee is \$20/hour for non-members and \$10/hour for members, with a minimum of 1 hour. The fee includes 10 copies for every hour of research. Additional copies are 25 cents per page. We will contact you after 1 hour of research to report on our progress; at that time you may choose to terminate the research and get your copies or continue the research.

Who should we research?

Please be as specific as you can. Give us the name of a person or couple, any dates you know, where they might have come from, and anything else that might help us, such as their religion, profession, children, etc.

What resources should we check?

It's a good idea to search the website and the library catalog (two different searches) before requesting research; this will give you a better idea of the resources we might have. You should also do searches for both location and surname.

For research on Wichita and Sedgwick County residents, depending on the relevant time period, we will search:

- City directories
- County and city histories
- Cemetery books
- Surname files
- Photograph collections
- Member pedigree charts
- *The MHGS Register*
- Yearbooks, church and organization directories
- Unindexed marriage affidavits (if you give us an estimated marriage date)
- Maps
- Appropriate books in our library.

For research on residents outside of Sedgwick County (either in Kansas or other states,) our collections are a bit more uneven. For all requests, we'll search:

- Surname files
- Photograph collections
- Member pedigree charts
- Appropriate books in our library.

Name: _____

Address: _____

Phone: _____

Email: _____

Tell us who you wish us to research:

Tell us what resources to search:

Do you want us to look in the obituary, probate, Quiring Monument, and divorce files that are indexed on the website? (if you've already ordered copies from these collections, we don't want to repeat your efforts?) Yes No

Are there any resources you want us to be sure to check, or anything you want us to skip because you've already searched it?

Please enclose \$20 for your first hour of research.

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